

Policy on Use of SBA Mailing Address List

The SBA maintains a list of physical mailing addresses for its Members, which it compiles through the website registrations of those Members. The SBA frequently receives requests for copies of this information. It is the policy of the SBA to honor such requests from its Members by providing one (1) digital copy per year of that list of physical mailing addresses **only** (i.e. no email addresses, telephone numbers, or other information), subject to the following conditions: (1) the requesting Member agrees that his or her use of the mailing address list will be limited to the Member's law practice-related announcements only, such as formation of a new firm, beginning of a new practice area, or change of name or address for the Member's practice; (2) the requesting Member agrees not to provide a copy (digital or print) of the mailing address list to any third party for any reason; (3) the requesting Member pays a \$20 fee to cover the administrative cost of compiling and forwarding the mailing address list (which amount is subject to change by the SBA Executive Committee).